

Manuscript guidelines

ABOUT *LE CLIMATOSCOPE*

Le Climatoscope is a French-language popular scientific journal on climate change, published annually and aimed at an informed, but not expert, readership. Gathering articles produced by researchers from all disciplines, *Le Climatoscope* introduces readers to a portrait of the scientific advances in climate change and the latest initiatives and innovations in this field.

Founded by a team of professors from the Université de Sherbrooke in Québec, Canada, the journal promotes the dissemination of knowledge on climate change, thus contributing to awareness, capacity building and reflection on the challenges we face and potential solutions.

<https://climatoscope.ca/>

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Peer review process

Submitted articles are reviewed by the Editorial board and two independent reviewers. Reviewers are not informed of the identity of the authors, and vice-versa (double anonymized review). Authors are invited to suggest two reviewers who have appropriate expertise on their field of research.

STYLE AND FORMAT

- File format: Manuscript files may be submitted in the following formats: DOC, DOCX, or RTF. Microsoft Word documents should not be locked or password-protected;
- Font and layout: Manuscripts must be in 12 point Times New Roman, 1.5 line spacing;
- Title page must include:
 - Title of the article
 - Author names, positions, and affiliations
 - Abstract and keywords
- Authors and affiliations: for each author, indicate
 - First and last name
 - Title
 - Main affiliation (limited to 1): department, university/organization, country
- Abstract and keywords: the abstract presents the main messages of the manuscript and must not exceed 200 words. Articles required 5 to 7 keywords
- Main article: must be between 1,500 and 2,500 words, including references and footnotes

HEADINGS AND SUB-HEADINGS

- Main title must be in 14 point bold Times New Roman
- Heading levels should be limited to 2 (section and sub-section)
- We recommend using short and concise headings for each section;
- Section headings must be in 12 point bold Times New Roman, and must not be numbered;
- Sub-section headings: we recommend using sub-section headings only if required. Sub-section titles must be in 12 point italic Times New Roman;



For further guidance on format and presentation of the article, you can download the article template or request the template by writing to us at:

leclimatoscope@usherbrooke.ca

REFERENCE STYLE

References must not exceed 10, in line with our goal of popularization science.

Le Climatoscope use the APA style, with (author, date) citations following these examples:

- Single author: (Berger, 2008)
- Two authors: (Berger and Michaels, 2012)
- Three authors: (Berger, Michaels and Damasio, 2007)
- Four and more authors: (Berger et al., 2006)

Complete references at the end of the main text are in APA style, following these examples:

Reference list examples

Journal article

Author, A., Author, B. and Author, C. (year). Title of article. *Title of journal, volume* (number), 1st page - End page. doi:

Bélanger, A. (2011). Canadian federalism in the context of combating climate change. *Constitutional Forum constitutionnel.*, 20(1), 21-31. doi: 10.21991/C96X04

Book

Author, A. (year). *Book title* (x^e ed., vol. x). Publisher name.

Blom, P. (2019). *Nature's mutiny: How the little ice age of the long 17th century formed the west and shaped the present*. Liveright.

Book chapter

Author, A. (year). Chapter Title. In A. Director and B. Director (dir.), *Book title* (x^e ed., vol. x, p. xx-yy). Publisher name.

Dupras J. and Klein B. (2015). L'intégration des services écosystémiques dans des dispositifs politiques au Québec. In J. Dupras et J.P. Revéret (dir.), *Nature et Économie : un regard sur les écosystèmes du Québec* (p. 251-265). Presses de l'Université du Québec.

Government publication

- Report by a Government Agency or Other Organization:

Organization name. (year). *Title: subtitle* (Publication no xxx [if available]). URL

Parti conservateur du Canada. (2019). *Un vrai Plan pour protéger notre environnement*. <https://www.conservateur.ca/cpc/le-plan-climatique-dandrew-scheer/>

- Report by Individual Authors at Government Agency or Other Organization:

Author, A. A. (year). *Title: subtitle* (Publication no xxx [if available]). Organization name. URL

Saher, M.N. (2012). *Report of the Auditor General*. Gouvernement de l'Alberta <https://open.alberta.ca/dataset/90c5577c-0d5b-440e-84b7-c7101c902b2f/resource/4132965b-b54e-44c5-91a1-eececbd043a1/download/oagoct2012report.pdf>

Webpages and online documents

- Specific page within a website

Author, A. (year). Document Title. URL

Gallup (s.d.). Party Affiliation: Trends since 2004. Polling Results.
<https://news.gallup.com/poll/15370/party-affiliation.aspx>

- Report or stand-alone PDF document

Author, A. (year). Document Title. URL

World Health Organization (WHO) (2019). WHO global strategy on health, environment and climate change: the transformation needed to improve lives and well-being sustainably through healthy environments..
<https://apps.who.int/iris/handle/10665/328399>

For more information on how to present references, consult the guide produced by the Sheridan College library: <https://sheridancollege.libguides.com/apa/websites>

FIGURES AND TABLES

Le Climatoscope welcomes figures and tables in the articles.

- Figures: provide high resolution images (min 300 dpi), submitted as separate files. Cite figures in ascending numeric order at first appearance in the manuscript file.
- Tables: place tables (editable, not pictures) in your manuscript file directly after the paragraph in which it is first cited. Do not submit your tables in separate files. Cite tables in ascending numeric order at first appearance in the manuscript file.
- Captions: provide captions for figures and tables (title + legend). Captions should be placed in the manuscript immediately following the paragraph where the figure is first cited or the table appears. Do not include captions as part of the figure file or submit them in a separate document.

EXAMPLE:

Figure 1. Observed changes (°C) in annual temperatures in Canada from 1948 to 2016 based on trends. Source: Bush and Lemmen (2019, p. 127)

OTHER VISUALS

Boxes: A maximum of three complementary text boxes may be included if they help understand the article.

Other visual elements such as **diagrams or pictures** may be included. Photo or illustrator credits must be included, and you must ensure that you have the right to use the image. All visual elements must be provided in **high resolution files**.

FOOTNOTES

Footnotes should be avoided and should be reserved for details essential to understanding the article. Use brackets or citations instead.

TEXT AND DATA EXCLUSIVITY POLICY

The popularized version submitted to *Le Climatoscope* must have not been published elsewhere. You may summarize results and work that have appeared in other scientific publications, since *Le Climatoscope* is geared toward science popularization. However, you must **obtain permission to reuse text and data**, in addition to including an **explicit mention** of where it originally appeared..

This policy does not apply to conference or other public presentations.

TIMELINE

Important dates.

Call for abstracts deadline	December 17, 2022
Evaluation of proposals by the Scientific Committee	January 9 to 11, 2023
Decision of the Scientific Committee transmitted to the authors	January 15, 2023
Full text deadline for authors	March 1, 2023
Review process	March 7 to April 21, 2023
Submission of comments and requests for revision sent to authors	April 30, 2023
Final version deadline for authors	May 20, 2023
Linguistic revision and translation	June 2023
Journal preparation and printing	July and August 2023
Launch	October 2-6, 2023

CHECKLIST

Before submitting your article, please check that you have followed the editorial instructions.

- Did you follow all the general writing rules outlined in the editorial process?
- Does your article have headings (without numbering) to facilitate reading?
- In your article, are there 10 or fewer references and are they presented in APA style?
- Have you presented your references in APA style?
- If** you have included figures or images, are the files high resolution? Is a caption for each table or figure included in the manuscript?
- If you have** used diagrams or photos, do you have the rights to use them? Have you credited them appropriately?
- Have you avoided using footnotes?
- If you have reused results or data that have appeared in other publications, have you obtained permission to reuse them? Do you include an explicit mention of the original publication?
- Have you suggested two reviewers to evaluate your manuscript?